

SHS PARENT ASSOCIATION

VOLUNTEER OPPORTUNITIES

July 25, 2013

We have two upcoming volunteer opportunities – one for those that like to be out and about and visit with friends and neighbors while volunteering, and one for those that would like to work at home on their own schedule. Both are related to sales of the student directory, which is the Parent Association's one and only fundraiser of the year. (Other school groups will have fundraisers, but this one is it for us.)

PARENT ASSOCIATION REGISTRATION TABLE August 8 & 9

We are looking for people to work at the Parent Association Tables during SHS Registration. The following shifts are available:

- Thursday, Aug 8 3:00 pm – 5:15 pm
- Thursday, Aug 8 5:15 pm – 7:15 pm
- Friday, Aug 9 8:00 am – 10:15 am
- Friday, Aug 9 10:00 am – 12:15 pm

During this time you will help us to welcome parents to the SHS Parent Association, and to pre-sell student directories, which we expect to be available for pick-up during Open House on September 26. We will also be asking parents to confirm their own directory data. As a bonus - you will have the opportunity to visit with many friends and neighbors as they come to registration, some of whom you've probably not seen all summer. If you are interested contact Mary Gorman at mrobrecht@sbcglobal.net or 964-4775 and let her know which shift you would like to work.

(If you reply to this email, we will forward to Mary, but please avoid the middle man and reply directly to Mary.)

DATA ENTRY VOLUNTEERS

We are looking for someone to work on data entry for next year's student directory. This is the perfect volunteer job for someone who is both a good typist and is comfortable working with an excel spreadsheet. You won't be inputting data for each and every student, but for those who need changes made to the preliminary data.

The first phase of data entry will need to be done shortly after registration (when we collect the bulk of the changes to be made). The specific timing is flexible, but somewhere between Aug 9 and 20 is ideal. Then there will be a smaller set of changes after we collect data from late registrants later in August and a very small set after school begins. (You need not be available for each phase.)

So if you've always wanted that "stay at home – work in your jammies – on your own time" – kind of volunteer opportunity – please consider this one. (I did this job last year, and I don't recall how much time I spent on it, but it was probably a few hours a day for a couple of days.) And Mary is planning to divide among multiple people this year, so it could be even less time consuming. If you are interested please contact Mary Gorman at mrobrecht@sbcglobal.net.

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